

Marlborough Pool Association Inc

Constitution and General Rules

September 2018

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1. CONSTITUTION

1.1 Name

The name of the Association shall be "Marlborough Pool Association Incorporated".

1.2 Registered Office

The Registered Office of the Association shall be at the appointed Secretary's address, and the postal address of the Association shall be PO Box 1086, Blenheim, or at such other place as the Committee may from time to time determine. Notice of every change of situation of the Registered Office shall be duly given to the Registrar of Incorporated Societies.

1.3 Objectives

The objectives for which the Association is established are:

- 1.3.1 To promote the playing of pool and to encourage healthy recreation and social activities.
- 1.3.2 To establish, maintain and conduct an Association and generally afford to its members the advantages, privileges and conveniences of the Association.
- 1.3.3 To develop and encourage all players by way of coaching, tournaments and competitions sanctioned by the Association.

1.4 Powers

- 1.4.1 To acquire by purchase, lease or hire any real or personal property, or any rights or privileges, which may be considered necessary or expedient for attaining any of the objectives of the Association, or for promoting the interests of the Association or its members.
- 1.4.2 To facilitate the promoting, organising, holding and conducting of competitions, matches, games and other events.
- 1.4.3 To affiliate the Association to a national governing body if the majority of members so wish.
- 1.4.4 To provide engraved trophies, reasonable travel, accommodation and uniforms for players representing the Association, as well as reasonable associated promotional and administration costs, venue hire, equipment hire, entry fees to tournaments and competitions for players representing the Association, or a governing body if it so be.
- 1.4.5 To borrow or use funds of the Association for and to do all other such things as may be incidental or conducive to, the attainment of any of the foregoing objectives.

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1.5 Membership

- 1.5.1 The members of the Association shall consist of male and female persons made up of either Subscribing Members or Life Members. However, these members shall not have voting rights if they are a paid employee of any establishment the Association has a financial contract with.
- 1.5.2 Membership of the Association as a Subscribing Member shall only be accepted upon receipt of a person's full name and current address accompanied by the current subscriptions due (Refer 1.7).
- 1.5.3 In order to compete in any closed MPA tournament, the individual must be a current, subscribing member of MPA and reside in the Marlborough District. All Open tournaments will be stated in the tournament calendar.

1.6 Life Membership

- 1.6.1 Any Subscribing Member may be elected as a Life Member in accordance with the following conditions:
 - 1.6.1.1 Life Membership shall be conferred only for outstanding service rendered to the Association and not under any circumstances for a monetary consideration.
 - 1.6.1.2 Every proposal for a Life Membership shall be first considered by the Committee and if approved by it, submitted to a ballot at a General Meeting where a 75% majority of those members present and voting thereon shall be necessary to affect such an election.
 - 1.6.1.3 A Life Member shall not be liable for payment of any subscriptions.
- 1.6.2 Current Life Members
 - Ross Paton
 - Barbara Paton
 - Lyn Bowman-Rutledge
 - Tardy Landon-Lane
 - Sue Davis
 - John Davis

1.7 Subscriptions

- 1.7.1 The annual subscription payable by members shall set by the Association at an Annual General Meeting.
- 1.7.2 All annual subscriptions shall become due and payable on the third game of the season in every year.
- 1.7.3 If the annual subscription of any member and any other monies owed by them to the Association shall remain unpaid after the sixth game of the season in every year, they shall be deemed to be unfinancial and shall not thereafter, unless the Committee shall otherwise determine special circumstances, be entitled to exercise or enjoy any rights or privileges of membership until such monies have been paid. Please note that this payment deadline also applies to individuals intending on playing in tournaments but not intending on competing in Interclub

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- 1.7.4 Reserve players are not required to pay the annual subscription until they have played three games in any given season, for any team(s).

1.8 Termination of Membership

- 1.8.1 If any member shall be desirous of ceasing to be such, they shall give notice in writing to the Secretary, who after acceptance by the Committee, shall not accept the resignation until all monies due to the Association by the member in their capacity as a member shall have been paid.
- 1.8.2 If any member shall make default in payment of their subscription and other (if any) monies due by them to the Association for a period of one month after written notice requiring them to pay same has been given by the Secretary, the Committee shall have the power to determine their membership be ceased as a defaulter, but such a member shall not thereby be relieved from liability to pay monies due.
- 1.8.3 If the conduct of any member shall be reported as obnoxious the Committee shall, on receiving a written complaint, or may of its own initiative, take the matter into consideration. If after the member concerned has been heard if they so desire, and their conduct deemed by the Committee to be contrary to these Rules, or inconsistent with the character welfare or interest of the Association, or such as to render them unfit to associate with members of the Association, the Committee shall have the power by a majority decision of not less than two-thirds of its number present at the meeting to expel or otherwise deal with the offending member.
- 1.8.3.1 If such a member feels aggrieved by the decision of the Committee they may, within ten days of being notified thereof, appeal by notice in writing to the Secretary, and there upon a Special General Meeting shall be convened at which a report shall be presented by the Committee, the member concerned heard, and the matter determined by ballot. A majority of two-thirds of valid votes cast by members present shall be required to carry any motion either to confirm the action of the Committee or to otherwise expel or censure a member.

1.9 General Meetings

- 1.9.1 The Annual General Meeting of the Association shall be held in March of each year at such day, place and hour as the Committee shall fix and determine.
- 1.9.2 The business of the meeting shall be as follows:
- Attendances and apologies
 - Annual (President's) report
 - Acceptance of previous minutes
 - Audited statement of accounts and balance sheet for the preceding financial year
 - Setting of annual subscription and fees for the following year
 - Electing Executive Officers (refer 1.11.2) and Men's and Women's Selectors (refer 1.11.3)
 - Notices of motion (remits)
 - General business
- 1.9.3 A Special General Meeting, at which only the business for which such a meeting was convened may be dealt with, may at a time be summoned upon the order of the Committee, or after the receipt by the Secretary of a written requisition signed by 15

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ordinary members setting forth in the form of a motion or motions, the objectives of such a meeting. The Secretary shall then within seven days, summon the meeting.

- 1.9.4 If the Committee does not within the said period of seven days summon a Special Meeting, the parties to the requisition, or any of them, may (subject to the provision of these Rules as to notice) summon the meeting.
- 1.9.5 At least fourteen clear days of notice in writing of every Special Meeting, specifying the place, day and hour of the meeting and the nature of the business to be dealt thereat shall be given by the Secretary, or the parties to the requisition (refer 1.9.3) to every Member of the Association. The accidental omission to give, or the non-receipt by any such member of such notice shall not invalidate the proceedings of the meeting. In addition, notification of the details of this meeting shall be advertised in the Public Notices of a local newspaper.

1.10 Proceedings at General Meetings

- 1.10.1 No business shall be transacted at any General Meeting unless a quorum of members is present at the time when the meeting proceeds to business. Fifteen members of the Association personally present shall constitute a quorum for all General Meetings.
- 1.10.2 If a quorum is not present within one half hour after the time appointed for the meeting, the meeting, if convened upon the requisition of members, shall be dissolved. In every other case it shall stand adjourned to a time and place to be fixed by the Chairperson on adjourning the meeting. If at the adjourned meeting a quorum is not present within one half hour after the time appointed for the meeting, the members present shall form a quorum.
- 1.10.3 Chairperson shall be The President, or in the absence of or unwillingness to act, the Vice President shall preside at all General Meetings, provided however that if neither of these Officers be present or will to act, the meeting shall appoint some member present to act as Chairperson.
- 1.10.4 Voting at all General Meetings every member personally present and eligible to vote (refer 1.5), shall on each question have one vote, and in the case of an equality of votes, the Chairperson shall have a further (or casting) vote. Voting at an Annual General Meeting shall be by a show of hands, or a secret ballot if the Chairperson or any two members present and qualified to vote shall so require as the case may be.
- 1.10.5 Voting at a Special General Meeting, for which the purpose of the meeting was called, shall be by a show of hands, or a secret ballot if the Chairperson or any two members present and qualified to vote shall so require as the case may be.

The Chairperson's decision as to the result of the motion and an entry provided to that effect in the minutes of the proceedings shall be conclusive of the terms of any resolution of a General Meeting and of its' having been passed or rejected.

The minutes of each General Meeting shall be confirmed at the next appropriate meeting of the Committee. Upon acceptance of these minutes, copies shall be made available to members.

1.11 The Committee

- 1.11.1 The management of the affairs of the Association shall be invested in a Committee of Management (hereafter referred to as the "Committee") consisting of six Executive

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Officers (refer 1.11.2), Club Delegates (refer 1.12) and four other Committee positions (refer 1.12.2). All members of the Committee have voting rights at Committee meetings.

1.11.2 The Executive Officers shall be as follows:

- President
- Vice President
- Immediate Past President
- Secretary
- Treasurer
- Events Manager

1.11.2.1 Period - The Executive Officers elected shall hold office for a period of one year.

1.11.2.2 To stand for the position of President you must have been an Executive Officer previously, or a member of the Committee the previous year.

1.11.2.3 The Immediate Past President is a voluntary position. The incumbent will automatically hold the post for a one year period, or until such time that they are replaced.

1.11.3 Committee positions:

- Men's Selector
- Women's Selector

1.11.3.1 The Men's and Women's Selector may self-elect an Assistant Selector, and if so, this appointment must be approved by the Committee.

1.11.3.2 The position of Men's and Women's Selectors cannot be held jointly.

1.11.3.3 The Selectors elected shall hold office for a period of one year.

1.12 Delegates

1.12.1 The Committee shall consist of one appointed Delegate from each member club of the Association. The Delegate's name, contact details and address are to be submitted to the Committee by the date of team entry closure. It is the Club Delegate's responsibility to attend all monthly meetings of the Committee.

1.12.2 Positions elected by the Committee at the first convened Committee Meeting following the Annual General Meeting:

- Publicity Officer
- Trophies Officer
- Head Umpire
- Sponsorship Officer

1.12.2.1 These positions may be held by individuals who hold other positions on the Committee or by other Members of the Association.

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- 1.12.3 The Disciplinary Committee of the Association shall consist of three individuals elected at the first convened Committee Meeting following the Annual General Meeting and will consist of the Head Umpire and two other Committee Members.

1.13 Roles of the Committee

- 1.13.1 President is responsible for:

- Ensuring that the Rules are followed;
- Convening meetings and establishing whether or not a quorum (five of the Committee) is present;
- Chairing meetings, deciding who may speak and when;
- Overseeing the operation of the Society;
- Providing a report on the operations of the Society at each Annual General Meeting.

- 1.13.2 Vice President is responsible for:

- Chairing meetings when President is not available;
- Assisting the president when needed

- 1.13.3 Immediate Past President is responsible for

- Facilitating a smooth transition for the incoming president

- 1.13.4 Secretary is responsible for:

- Recording the minutes of Meetings;
- Keeping the Register of Members;
- Holding the Society's records, documents, and books except those required for the Treasurer's function;
- Receiving and replying to correspondence as required by the Committee;
- Forwarding the annual financial statements for the Society to the Registrar of Incorporated Societies upon their approval by the Members at an Annual General Meeting.
- Advising the Registrar of Incorporated Societies of any rule changes;

- 1.13.5 Treasurer is responsible for:

- Keeping proper accounting records of the Society's financial transactions to allow the Society's financial position to be readily ascertained;
- Preparing annual financial statements for auditing and present audited financial accounts at each Annual General Meeting;
- Providing a financial report at each Annual General Meeting;
- Providing financial information to the Committee as the Committee determines.

- 1.13.6 Tournament Organiser is responsible for

- Organising all tournaments including interclub

- 1.13.7 Committee Elected Position roles

- Publicity Officer

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- Provide copy to local papers on results from interclub and tournaments played.
- Promote the sport of pool to attract new teams and members
- Promotion of tournaments/events to increase player participation
- Trophies Officer
 - Provide at least two quotes to the Committee for miniatures and engraving
 - Organise miniatures and engraving on all trophies prior to prize giving
 - To collect all trophies from winners within a month of prize giving
- Head Umpire
 - Member of the Disputes Committee
 - be available to be contacted on the night of interclub
 - when possible be available to umpire finals of tournaments
- Sponsorship Officer
 - Investigate sponsorship opportunities for MPA activities and events
- Other Positions

1.14 Representative Teams

- 1.14.1 Teams will be selected at the discretion of the selectors and are subject to approval by the Committee. If a member of the Committee disagrees with the selection of any player, the reason must be stated and it will be put to the Committee to vote. Outcome will be based on majority.
- 1.14.2 Managers are to be appointed by the Committee on confirmation of the representatives.

1.15 Elections

- 1.15.1 A notice calling for nominations for
- Executive Officers
 - Men's and Women's Selectors
 - Remits shall be sent to all clubs of the Association at least 28 days prior to every year's Annual General Meeting.
- 1.15.2 The name of every candidate with names of their proposer and seconder to be completed online. Nomination to include the contact details of the candidate, proposer and seconder. Nominations to be received by the Secretary no later than 14 days prior to the Annual General Meeting.
- 1.15.3 Candidates cannot be a paid employee of the Association or of any venue the Association has a financial contract with.

1.16 Remits

- 1.16.1 Remits must be received by the Secretary no later than 14 days prior to the Annual General Meeting. The nominator of the remit must be present at the AGM to speak to the remit. If not present remit will be withdrawn.

1.17 Election of Officers

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- 1.17.1 A notice listing nominations for Executive Officers and Men's and Women's Selectors, as well as advice on voting and remit procedures shall be emailed to members of the Association and venues at least 14 days prior to every year's Annual General Meeting.
- 1.17.2 If only one nomination received for a position then that person is deemed to be duly elected.
- 1.17.3 If no names or an insufficient number of names shall be received of candidates eligible for election, nominations for these vacant positions may be accepted from the floor at the Annual General Meeting.
- 1.17.4 Election of Officers shall be by ballot at the Annual General Meeting.
- 1.17.5 Authorised personnel as appointed by the President or the President shall carry out counting ballots and results noted to Secretary at AGM.

1.18 Vacation of Office

- 1.18.1 The Executive Officer positions (refer 1.11.2) shall be vacated if the holder thereof:
 - 1.18.1.1 Ceases to be a Member of the Association, or
 - 1.18.1.2 Without being excused by the Committee, absents themselves, without placing a reasonable apology, from three consecutive Committee meetings (and in this situation will be ineligible to stand for Executive Officer for a period of two years); or
 - 1.18.1.3 Resigns office, or
 - 1.18.1.4 Dies, or
 - 1.18.1.5 Shall be removed from office by resolution of two-thirds of the members present and voting at a Special General Meeting convened for the purpose.
- 1.18.2 In the case of any vacation of an Executive Officer, the Committee shall order the summoning of a Special General Meeting to fill the vacancy which may occur until the officer's term is due to expire.

1.19 Administration

- 1.19.1 The Committee may meet together for the dispatch of business, adjourn and otherwise regulate its meeting, as it shall think fit. A meeting of the Committee may be convened by the President or the Secretary or by any two other Executive Officers.
- 1.19.2 Chairperson - The President, or in their absence the Vice President, shall preside at all meetings of the Committee at which they are present. In the absence of these Officers, the meeting shall appoint their own chairperson.
- 1.19.3 Voting - Except as otherwise required by these Rules, the bare majority of votes shall permit all questions. Each person personally present shall on each question have one vote and in the case of an equality of votes, the Chairperson shall have further (or casting) vote. No proxies shall be allowed.

1.20 Quorum

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- 1.20.1 At all meetings of the Committee, five Committee Members personally present shall constitute a quorum.

1.21 Powers

- 1.21.1 Without prejudice to the general powers of these Rules conferred upon it, the Committee shall have power to do all acts and things which it may consider proper or expedient for accomplishing the objectives and caring of the affairs of the Association and in particular shall have the specific power to do the following things.
- 1.21.1.1 To control, manage and expand funds of the Association (including power to invest or otherwise deal with any funds not currently required) and to incur such liability on behalf of the Association, as it may think necessary or expedient in furtherance of the objectives and purposes of the Association.
- 1.21.1.2 The power to borrow or raise, and secure the repayment of such sum or sums of money in such manner as they shall think fit and in particular by mortgages, bonds, debentures or other securities charges upon all or any of the Association's assets (both present and future) and to purchase, redeem and pay off any such securities. The Committee's power to loan funds shall be limited to a total of \$500 unless accepted by the members at a Special General Meeting called expressly for that purpose.
- 1.21.1.3 Every member becoming surety for any loan shall be indemnified by the Association in respect thereof.

1.22 Sub-committees

- 1.22.1 To appoint from its own members or otherwise such sub-committees as it may from time to time deem necessary or proper (the President shall be ex-officio a member of every such sub-committee).

1.23 Employees

- 1.23.1 To engage or appoint and at pleasure remove employees, to define their duties and powers, and to fix and determine their salaries and emoluments.
- 1.23.2 To make, alter and repeal such bylaws as it may from time to time consider necessary and proper for the well-being of the Association.
- 1.23.3 No Member of the Association or any person associated with a member shall participate in or materially influence any decision made by the Committee in the respect of the payment to or on behalf of that member or associated person of any income benefit or advantage whatsoever. Any such income paid shall be reasonable and relative to that which would be paid on the open market.
- 1.23.4 Every resolution of the Committee which is not inconsistent with, or does not support or repel or alter anything contained in respective Rules of the Association or except as provided in Rule 19 hereof, any resolution of any Annual General Meeting of the Association, shall be binding on all members of the Association unless and until set aside by a resolution of an Annual General Meeting of the Association.
- 1.23.5 Minutes of these meetings, once confirmed as a true and accurate record, shall be available to all members.

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1.24 Appointed Positions

- 1.24.1 The Committee shall be responsible for selecting such persons to fill appointed positions to perform tasks of the Association it deems necessary as soon as possible after the Annual General Meeting. These appointed positions shall include the following:
- 1.24.2 THE PATRON.
- 1.24.3 THE AUDITOR, who is not a member of the Committee, shall be selected by the Committee. The auditor shall examine and report on the annual statement of accounts and balance sheet. The auditor shall at all reasonable times have access to the Association's books and accounts and shall be entitled to any information required relating hereto and to any matter deemed necessary or desirable for audit purposes.

1.25 Financial

- 1.25.1 The Association's current bank accounts shall be kept at such a bank as may from time to time be decided by the Committee. Any two of the following shall sign all cheques on such accounts, the President, the Secretary, and the Treasurer. Should the Secretary and Treasurer positions be combined, then one other signatory shall be appointed by the Committee.
- 1.25.2 The Association's financial year shall end on the 31st day of December every year. NB Notwithstanding Rule 1.7.3. The Committee shall cause true and correct accounts to be kept of the income and expenditure and assets and liabilities of the Association. An audited statement of Accounts and Balance Sheet in the form approved by the Committee shall be made available to every member at the Annual General Meeting.

1.26 Indemnity

- 1.26.1 The Committee shall be indemnified by the Association against all disbursements, expenses, liabilities and losses incurred by them in or about the discharge of their duties except such as happens from their own willful act, neglect or fault.

1.27 Winding Up

- 1.27.1 The Association may be wound up on a resolution of a majority of votes recorded at a Special General Meeting called for the purpose, such resolution being confirmed by two-thirds of the members present and voting at a subsequent General Meeting called for that purpose and held not earlier than thirty days and not later than three months after the passing of the resolution.
- 1.27.2 In the event of the winding up of the Association or of its dissolution by the Registrar, should there remain after the satisfaction of all debts and liabilities any property whatsoever, the same shall not be paid to or distributed among the Members of the Association but shall be transferred to the Marlborough District Council to hold in trust until such funds can be applied to a charitable cause or an Association having similar objectives to this Association.

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1.28 Matters Not Provided For

- 1.28.1 If any matter shall arise which is not, or which in the opinion of the Committee is not, provided for under these Rules, the Committee in such manner shall determine the same as it shall deem fit. Every such determination shall be binding on the Association, and its members unless until set aside by a resolution of a Special General Meeting.

1.29 Alteration of Rules

- 1.29.1 These rules shall not be amended, added to, or rescinded except by a resolution in that behalf passed by a majority of the members present and entitled to vote at an Annual General Meeting, nor unless written notice of the proposed amendment, addition or rescission shall be given to the Secretary not less than 21 days before the meeting.
- 1.29.2 No such amendment, addition or rescission shall be valid unless and until accepted by the following:
- The Registrar of Incorporated Societies for compliance to the Incorporate Societies Act 1908.
 - The Inland Revenue Department for the Association to retain all its tax exempt status as a Sports Promoter.

2. GENERAL RULES

2.1 General

- 2.1.1 The Committee of the Marlborough Pool Association Incorporated (MPA), hereafter named "The Committee", reserves the right to refuse the affiliation of any club or the registration of any team if circumstances warrant.
- 2.1.2 Proxy voting is not permitted.
- 2.1.3 MPA Competitions
- Interclub
 - Team Top Singles
 - Team Top Pairs
 - Champion of Champions
 - Tournaments
 - Representative Tournaments:
 - Marlborough Nelson Challenge
 - Seddon Shield
- 2.1.4 Most Wins Trophies:
- If at the end of the playing season, two or more players or pairs are tied for any one of these trophies, a three frame play-off will be held to find one winner for each trophy.
- 2.1.5 Most improved player nominations to be provided by team captains of both divisions and forwarded to the Committee who will make the final decision [Minutes 7 August 2017] [Minutes 4 July 2018]
- 2.1.6 If MPA funds are sufficient in any given year, miniatures/medallions/or other form of recognition will be supplied. [Minutes 4 July 2019]
- 2.1.7 Trophies are presented to players at prizegiving for photos but are to remain in the possession of the Marlborough Pool Association. [Minutes 4 July 2018]

2.2 Interclub

- 2.2.1 The season will be run with two divisions.
- 2.2.2 **First Division** is made up of the top eight teams from the previous year plus the top two teams from Second Division from the previous year, giving a total of ten teams. Should either top Second Division teams not wish to be promoted it then goes to third, then fourth, then fifth. If still no team to be promoted to First Division then ninth position from First Division will not be relegated, then 10th from First Division will not be relegated.
- 2.2.3 **Second Division** may have more or less than ten teams.
- 2.2.4 Promotion / Relegation is based on the results from the Interclub Round Robin ie does not include the Champion of Champions competition.
- 2.2.5 The format will be two rounds of round robin, played home and away. At the conclusion of the round robin promotion and relegation as per rule 2.2.4.

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- 2.2.6 The Interclub season will start in April in any given year. The Tournament Organiser will confirm start and finish dates as well as dates for Team Top Singles, Team Top Pairs and the Champion of Champion tournaments by the end of March. The deadline for team registration is at or by the AGM. The finish date for First and Second division will be the same. Start dates for each division may therefore differ dependent on number of teams entered.
- 2.2.7 Clubs may enter up to two teams for any one table that the club has available at match times ie if a club has two tables available on any playing night then that club may enter up to four teams in the Interclub competition.
- 2.2.8 Scoring is as follows: four points for a win, two points for a draw (only possible due to a non-match) and one point for the losing team of an 8/7 loss.
- 2.2.9 Starting time for Interclub matches is 7:00pm, or 7:30pm when playing against a Havelock team either home or away. Any player arriving more than 15 minutes after the starting time of any interclub match shall forfeit any and all games in order of the playing sheet, except by agreement between captains.
- 2.2.10 Games are one frame ie not best of three.

2.3 Playing Order

- 2.3.1 Teams are to be written on to the playing sheets before the first frame is played. Playing order can only be changed by agreement between captains. The frames shall be played in the order of doubles round, first singles round, second singles round. All players must play in each round as per the following playing order rule:
- All six players must have played their first game of singles before the second round of singles commences. If a player plays twice in the same round they will lose their second game points. It is both captains' responsibility to police this rule and to check the player order prior to commencing play.

Doubles Round	1	All six players must play – in any order
	2	
	3	
Singles Round One	4	All six players must play – in any order
	5	
	6	
	7	
	8	
	9	
Singles Round Two	10	All six players must play – in any order
	11	
	12	
	13	
	14	
	15	

2.4 Running Late

- 2.4.1 When a match is played on licensed premises any frames not completed by legal closing time shall be forfeited at the discretion of the publican.

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2.5 Team Make Up

- 2.5.1 First Division Teams must contain a minimum of four players from the previous year to hold their position in First Division or they must apply to the Committee prior to the season starting for approval to stay in First Division. Failure to play the four nominated original players will result in the team's points being zeroed making that team in 10th place and in relegation position.
- 2.5.2 Reserves may play for any team, in any division, until they have played three nights for any one team, in which case they are deemed to be a member of that team. If a reserve was to play for a team after being deemed to be a member of another team (by playing three or more nights), any winning points for that player will not be counted for the player for that night as if that player was not there.
- 2.5.3 Once season has commenced players may only transfer between teams and teams may only transfer between clubs on approval from the Committee. Refer also 2.5.1 and paying a transfer fee.
- 2.5.4 Any team or team member whose registration fee is overdue will have any winning points forfeited.
- 2.5.5 Match results must be entered online at www.mpa.net.nz by midnight of the Thursday the week the match is played. If any result is not received by the deadline the offending team shall forfeit winning points. If there are extenuating circumstances, the team may apply to the Disputes Committee, before the following Tuesday, to get points reinstated.
- 2.5.6 Defaults - If any team defaults a match, the opposing team will receive four points for the win and 9 as the frame count for the team, individual players and defaulting team do not receive any points.

2.6 Disputes

- 2.6.1 The Disputes Committee shall be elected at the first Committee meeting following the AGM and shall consist of the Head Umpire and two other members of the Committee.
- 2.6.2 In the event of a dispute:
 - 2.6.2.1 Play should pause while the affected players attempt to resolve the matter. Players are expected to behave in a sportsmanlike manner and to act with integrity. If the players are unable to reach a resolution, or are unclear about a particular rule, the players should call in their captains. If there is still no resolution, the Head Umpire can be phoned, or the match can be declared a null match and re-racked.

If any player refuses to play the re-rack, they will forfeit the frame. If both sides refuse to play the frame will be declared a non-match and no points will be awarded to either side. If only one player refuses to play on the points for the frame will be awarded to the other player.
 - 2.6.2.2 If any player is dissatisfied with the outcome they may raise a protest to the Disputes Committee. The Disputes Committee will speak to both teams before making a decision. The Disputes Committee may instruct the players to replay the disputed match if it is impossible to determine fault. The Disputes Committee decision is final.

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2.6.3 Disputes may only be lodged by the player/team that loses the disputed match.

2.6.4 Disputes must be made when entering scores online.

2.7 Complaints

2.7.1 If any MPA member wishes to make a complaint about another MPA member or team they should put this in writing to the Committee. Three members of the Executive team will then be selected to review the complaint. The person(s) whom the complaint is about will be given the opportunity to respond to the complaint before any decision is made.

2.8 Team Top Pairs and Team Top Singles

Tournaments are played on the Tuesday night following the end of the Interclub Round Robin. [AGM 21 February 2017]

2.8.1 Two Life single frame Knockout - Final Best of 3

2.8.2 Top pairs / Top singles players are determined by highest wins at the conclusion of the Interclub season.

2.8.3 Tournament is seeded based on how the player was placed at the end of Interclub Round Robin

2.8.4 Top Singles/Top Pairs playoffs - if the top player of a team is unable to attend then no substitutes will be allowed to take their place and that position will be entered as a BYE. [AGM 21 February 2017]

2.9 Champion of Champions

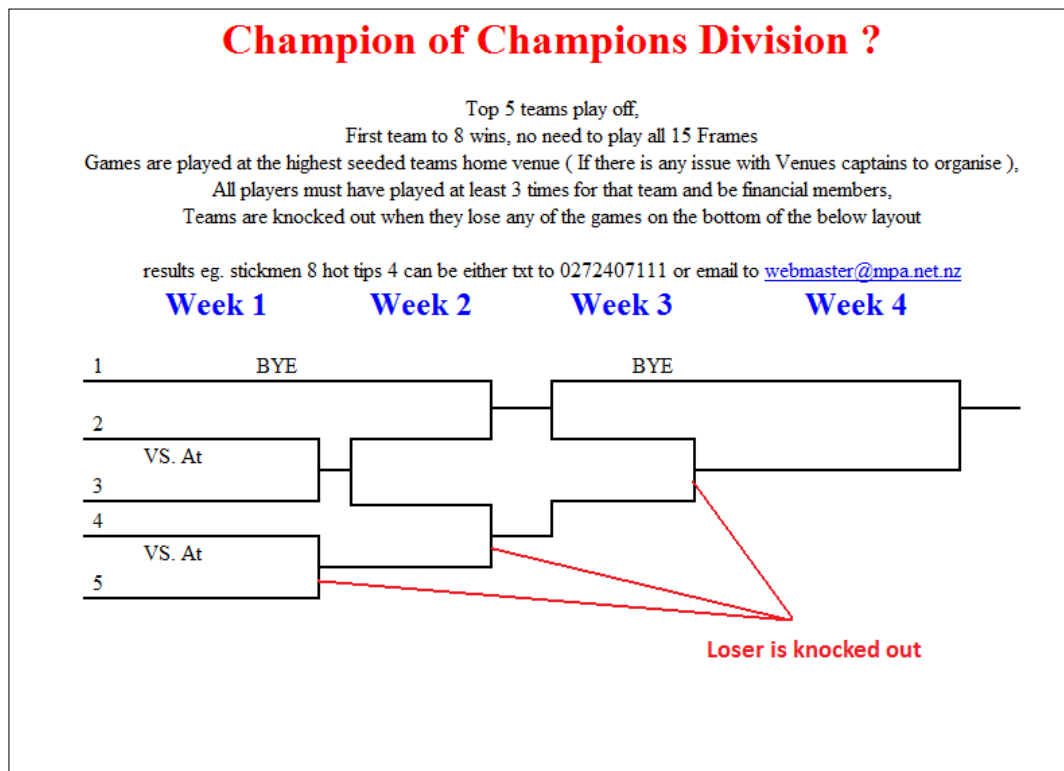
2.9.1 At the conclusion of the Interclub two round robin rounds, the four highest scoring teams in each division will play off for the Champion of Champions Trophy.

2.9.2 Teams are seeded as finished in Interclub and play in the following order 1 plays 4; 2 plays 3. This is a no life system. [Minutes 4 July 2018] The final is best of three frames with all other matches best of one. The first team to 8 is deemed the winner. [Minutes 4 July 2018]

2.9.3 Games are played at the highest seeded team's venue. Should there be a problem with the venue, captains may agree to an alternative.

2.9.4 All players playing in Champion of Champions must be financial members and must have played at least three games for that team during Interclub or apply to the Committee for dispensation prior to play. [Minutes 4 July 2018].

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2.10 Tournaments

- 2.10.1 Entry fees are set at the AGM.
- 2.10.2 Players must be financial members of the MPA in order to play in closed tournaments.
- 2.10.3 The Tournament Organiser will decide when and where pool tournaments are to be held.
- 2.10.4 The Committee reserves the right to declare a pool table or area unsuitable for tournament match play if circumstances warrant, this does not include Interclub.
- 2.10.5 MPA will pay out 75% in prize money and 25% goes to the MPA as an administration charge.
- 2.10.6 Players must abide by tournament dress code ie dress pants or skirt, collared shirt, dress shoes and socks. Jeans are not permitted. The Tournaments Organiser reserves the right to decline entry due to inappropriate clothing. However, the player may be permitted time, until play commences, to dress accordingly.
- 2.10.7 The Tournament Organiser reserves the right to decline entry, or expel an entered player, due to unsportsmanlike, argumentative or unacceptable behavior.
- 2.10.8 All tournaments are seeded electronically based on current ranking points unless otherwise stated. Players with no ranking points are seeded at random. [Minutes 4 July 2018]
- 2.10.9 When a player is called to the table in any tournament, he/she is deemed to have gone to the table. If after three minutes the player is not there, the first frame is forfeited, then after a further three minutes, the match is forfeited.

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Tournament Day

- 2.10.10 Less than 4 players registered, tournament is cancelled
- 2.10.11 Only 4 players - format is Semi Final and Final round no round robin. Players to be notified of this format prior to play start and have the option to withdraw, no penalty and entry fee refunded or a round robin will be played or;
- 2.10.12 If 5 or more players then a round robin will be played. [Minutes 2 March 2019]

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2.11 Tournament Format

no. of players	no of sections	no. to qualify		Prize payout to
1	Not enough players to run tournament			
2	Not enough players to run tournament			
3	Not enough players to run tournament			
4	0	0	semi finals and final only	Top 2
5	1	4	semi finals and final	Top 2
6	1	4	semi finals and final	Top 2
7	1	4	semi finals and final	Top 2
8	1	4	semi finals and final	Top 2
9	1	4	semi finals and final	Top 2
10	2	8	quarter then semi finals and final	Top 4
11	2	8	quarter then semi finals and final	Top 4
12	2	8	quarter then semi finals and final	Top 4
13	2	8	quarter then semi finals and final	Top 4
14	2	8	quarter then semi finals and final	Top 4
15	2	8	quarter then semi finals and final	Top 4
16	2	8	quarter then semi finals and final	Top 4
17	2	8	quarter then semi finals and final	Top 4
18	2	8	quarter then semi finals and final	Top 4
19	2	8	quarter then semi finals and final	Top 4
20	4	16	Eighth then quarter then semi finals and final	Top 8
21	4	16	Eighth then quarter then semi finals and final	Top 8
22	4	16	Eighth then quarter then semi finals and final	Top 8
23	4	16	Eighth then quarter then semi finals and final	Top 8
24	4	16	Eighth then quarter then semi finals and final	Top 8
25	4	16	Eighth then quarter then semi finals and final	Top 8
26	4	16	Eighth then quarter then semi finals and final	Top 8
27	4	16	Eighth then quarter then semi finals and final	Top 8
28	4	16	Eighth then quarter then semi finals and final	Top 8
29	4	16	Eighth then quarter then semi finals and final	Top 8
30	4	16	Eighth then quarter then semi finals and final	Top 8
31	4	16	Eighth then quarter then semi finals and final	Top 8
32	4	16	Eighth then quarter then semi finals and final	Top 8
33	4	16	Eighth then quarter then semi finals and final	Top 8
34	4	16	Eighth then quarter then semi finals and final	Top 8
35	4	16	Eighth then quarter then semi finals and final	Top 8
36	4	16	Eighth then quarter then semi finals and final	Top 8
37	4	16	Eighth then quarter then semi finals and final	Top 8
38	4	16	Eighth then quarter then semi finals and final	Top 8
39	4	16	Eighth then quarter then semi finals and final	Top 8
40	8	32	Sixteenth then Eighth then quarter then semi finals and final	Top 16

2.11.1 All Tournaments unless otherwise stated are section play then post section knockout as per table above.

2.11.2 Players in all seeded tournaments are placed in a predetermined order eg with 4 sections 1st seed section 1 2nd seed section 2 3rd seed section 3 4th seed section 4 5th seed section 4 6th seed section 3 7th seed section 2 8th seed section 1 9th seed section 1 10th seed section 2 etc.

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2.11.3 For all tournaments (including unseeded) Top 4 players qualify to post section these 4 are determined by wins then frames for then differential then who beat who.

2.11.4 Once all sections are completed the following formula is run over all results, this formula evens out uneven numbered sections and also works on same number sections

(maximum number of players in largest section/number of players in this section)
X player WINS.

(maximum number of players in largest section/number of players in this section)
X player Diff.

(maximum number of players in largest section/number of players in this section)
X player FF.

(maximum number of players in largest section/number of players in this section)
X player FA.

For multiple sections an extra seeding added to determine post section seeding by wins, frames for, differential, then how seeded from section play. [Minutes 4 July 2018]

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2.12 Ranking Points

Ranking Points

10 Points For Entry

5 Points For each match won in section play

10 Points For Qualifiers

15 Points For each round advanced in Post section

SECTION 1

	NAMES	1	2	3	4	5	6	WINS	DIFF	F/F	F/A	entry	match	wins	qualifiers	Total end of section play	end of quarter finals	Semi's	Winner	Total Ranking Points
1	Peter Chandler		2	2	2	2	2	5	8	10	2	10	5 × 5 = 25	10	45	2 × 15 = 30	15	15	105	
2	Ross Paton	1		2	0	1	0	1	-4	4	8	10	1 × 5 = 5	0	15				15	
3	Paul Day	0	0		1	0	1	0	-8	2	10	10	0 × 5 = 0	0	10				10	
4	David Chant	0	2	2		0	1	2	-2	5	7	10	2 × 5 = 10	10	30	0 × 15 = 0			30	
5	Terry Sullivan	0	2	2	2		0	3	1	6	5	10	3 × 5 = 15	10	35	2 × 15 = 30	15		80	
6	Jeff Lennon	1	2	2	2	2		4	5	9	4	10	4 × 5 = 20	10	40	2 × 15 = 30	15		85	

		Quarter Finals	Semi Final	Final	
POST SECTION					
1	Pete Chandler	3	Pete Chandler	3	
16	David Chant	0		Pete Chandler	4
9	Glen Cruz	3	Glen Cruz	1	
8	Andy Brice	1		Pete Chandler	5
5	Jeff Lennon	3	Jeff Lennon	3	
12	Logan Evans	1		Jeff Lennon	1
13	Paul Enright	0	Barry Gane	0	
4	Barry Gane	3			
3	Greg Hammond	3	Greg Hammond	3	Final
14	Kevin Matangi	0		Greg Hammond	4
11	Wayne Palachie	1	Greg Croud	2	
6	Greg Croud	3			Greg Hammond 3
7	Ian Bloomfield	0	Terry Sullivan	3	
10	Terry Sullivan	3		Terry Sullivan	1
15	Bruce Earnshaw	0	Brent Simmons	0	
2	Brent Simmons	3			Greg Hammond Runner Up
				Jeff Lennon	4
				3rd/4th	Jeff Lennon
				Terry Sullivan	3
					3rd
					Terry Sullivan
					4th
		Quarter Final	Semi Final	Final	

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2.13 Representative Teams

- 2.13.1 In order to be eligible for Representative Team selection, individuals must
- have played at least three times for a team in interclub
 - be a current financial member of the Marlborough Pool Association
- 2.13.2 Whilst selection is at the discretion of the selector, it is expected that the Seddon Shield teams would be selected from the Nelson/Marlborough rep teams, or those who would have been selected for the Nelson/Marlborough rep teams if circumstances had allowed.
- 2.13.3 A Manager is to be appointed for all representative matches at home and away. The appointed manager has full authority to discipline any representative player at any time for any misconduct.
- 2.13.4 All trips away are to be fully priced before any such trip is confirmed.
- 2.13.5 On approval from the Committee money from the 25% charged on tournament entry fees may be used for representative team expenses.
- 2.13.6 Representative team uniforms shall be agreed upon by the Committee and strictly adhered to. [Minutes 1 August 2018]

2.14 Life Members

- Ross Paton
- Barbara Patron
- Lyn Bowman-Rutledge
- Tardy Landon-Lane
- John Davis
- Sue Davis

2.15 Playing Rules

2.15.1 Interclub – World Rules

To view the current World Rules select the following link:

<http://www.mpa.net.nz/images/pdf/WPARules.pdf>

2.16 Seddon Shield – Representative Tournament

Seddon Shield Tournament Official Rules & Meanings 2018

WEST COAST

The Break

1. When racking the balls for the break an under and an over must be in the opposite corners at the bottom of the triangle. The black ball is to be in the centre of the triangle and the top ball is to be positioned on the spot.
 - Explained - This is the maximum required but most will also mix up the rest of the balls so not too many under or overs are clumped together.

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2. Foul shots do not apply to the initial break.
 - Explained - If the player breaking causes a foul, i.e. a ball off the table then the incoming player does not have two shots.
3. From within the D, a break can be made directly or off a cushion. Two numbered balls must hit the cushion, if they do not, restack and the same player breaks again.
 - Explained - Please note that the white ball may overhang the D but must be within the lines.
4. After two failed attempts on the break the opponent can break and take the next shot as well, but he must nominate the shot.
 - Explained - This means the opponent breaks and if nothing is pocketed he gets another shot but he must nominate to the referee that he will take either under or over.
5. When no balls are potted off the break OR when the white ball is potted off the break – break ends and the incoming player must nominate their shot.
 - Self Explanatory – “Nominate their shot” means choosing either under or over.
6. If a player pots both unders and overs off the break he must nominate a set and continue as normal.
 - Explained - Nominating a set means you choose either under or over.
7. If the black is potted off the break – balls are restacked and the same player breaks again.
 - Explained - Self Explanatory.
8. If no balls are potted off the break, players must nominate a set (unders or overs) until a set is legally claimed.
 - Explained - “Legally claimed” means to pot the nominated set without causing a foul. 9. If after the break a foul/free shot is awarded before a set has been claimed, and the two shots are taken, both shots must be nominated.
 - Explained - “Both shots must be nominated” means you must nominate a set (under or over) and if you don’t pocket this ball on your first shot you must nominate again on your next shot. The second shot nominated can be a different set from your first.

Balls off the Table

9. If white ball, restart from the D and foul shot applies.
 - Explained - Foul shot applies. (Except on the initial break).
10. If black ball, loss of game. (Except on initial break).
 - Self Explanatory
11. If opponent’s ball, the ball goes down the pocket and foul shot applies.
 - Self Explanatory
12. If players own ball, the ball goes on spot or near to it, provided it does not obstruct the opponents ball. If so place ball at the centre of the back cushion. Break ends and foul shot applies.
 - Self Explanatory

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Fouls

13. Balls accidentally moved. Touching balls with clothing cue etc. Deliberate jump shots. Pocketing white ball (in off).
 - Explained - Self Explanatory
14. Free shot rule applies to all fouls (except fouls on the black – loss of game)
 - Explained - No foul on initial break.
15. If a player misses a ball or causes a foul (except on the black), the opponent can instead of taking a free shot, ask the player to play again from where the white ball rests.
 - Explained - Self Explanatory
16. Unless from a foul shot by the opponent, the cushion Jaw is not an obstruction, and the object ball is to be played. If jawed from a foul shot and no ball can be nominated, a push-out shot is allowed.
 - Explained - "A push out shot" means if the opposition has jawed you OFF A FOUL SHOT and you are unable to play or nominate any ball, you are allowed a Push Out Shot, which means you can play the white out to clear the jaw on your free shot and must play your own ball with your next shot. Confirmation of jaw & your intended play (push out shot or pass it back to the opponent) is required before proceeding.
17. Double hit/Push shot – Foul shot applies (see page 2).
 - Explained - " Double Hit/ Push shot " If the white and the object ball are close together be aware of how you play the white ball, i.e. if you play both balls straight on/head on you are very likely to double hit the white or play a push shot, which means both balls will follow /track the same line as each other. If so a foul shot will apply.
18. Any foul beyond the players control involving movement of any ball – balls are to be restacked.
 - Explained - "Fouls beyond the players control "This rule means if any ball is accidentally moved i.e. cue being hit from behind by people moving past etc. Balls are to be restacked.

PLEASE NOTE: As it is out of a player's control it is deemed to be at the discretion of the referees. This means that the referee may decide if only ONE ball is involved, it may be replaced near to its original position, thus avoiding a restack.

19. Ball touching white –
 - a) If the white is touching one's own ball – that ball is considered already played, therefore the white ball can be used to strike any other ball on the table without incurring a foul penalty, provided the ball that the white was in contact with does not move. Foul shot applies if ball moves.
 - b) If the white ball is touching the opponent's ball you must, without moving the touched ball, hit your own ball with the white -if you do not foul shot applies.
 - c) Confirmation of touching must be received by opponent before proceeding.
 - Explained - Self Explanatory
20. Own ball must be played at all times; deliberately playing the white ball onto the opponent's ball is loss of game Frame. (except in an impossible snooker situation). HONEST ATTEMPT.
 - Explained – An honest attempt must be made to hit your own ball.

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21. Impossible Snooker - (umpire to decide) Player must play opponents ball but concedes one free shot and break ends.
 - Explained – There is no possible way to hit your ball without incurring a foul.
22. Dead Ball – If any ball falls into a pocket without being struck, it is to be replaced into its original position. This includes the black. No penalty applies.
 - Explained - Self Explanatory.
23. Pocketing opponent's ball – break ends and foul shot applies, (except from a foul snooker).
 - Explained - Self Explanatory.
24. Foul Snooker – If a player is snookered following a foul shot by the opponent he may, on his free shot, choose to play the opponents ball or the black. He may pot the nominated ball then continue to take his next shot. He must nominate this shot. The black ball if used must not be potted. He also has the option of asking the opponent to play again. (Snookered means you can't play both sides of your ball).
 - Explained - Self Explanatory.
25. Players must take their free shot. Even if you have walked away from the table, the umpire must make you return to take your shot. Time will start again once contact has been made with the table. The 60 second rule applies from the time of recall.
 - Explained - Self Explanatory.
26. Black Ball – The black is not neutral and can only be played in its proper turn (except from a foul snooker).
 - Explained - Self Explanatory.
27. If a player snookers himself on the black, he must play the black and cannot nominate. Failure to hit the black – loss of game.
 - Explained - Self Explanatory.
28. If, when on the black a player is snookered by his opponent, he may nominate the opponent's ball to pot the black to win the game. (Snookered means you can't play both side of your ball).
 - a) Failing to hit the nominated ball with the white ball – loss of game.
 - b) Potting the nominated ball (unless from a foul snooker) loss of game.
 - Explained - Self Explanatory.
29. If a player pots the black ball before all his numbered balls or causes a foul while playing the black – loss of game.
 - Explained - Self Explanatory.
30. If after three consecutive shots by players, the situation remains unchanged, the umpire may call a stalemate and the frame is to be replayed. Original breaker to break.
 - Explained - " The umpire may call a stalemate" means if it is obvious to the referees that neither player is going to advance the game, i.e. by deliberately and continually not trying to pot a ball and the situation remains unchanged then the referee is entitled to call for the frame to be replayed. 3 consecutive shots means - 6 shots in total. The original breaker to break. (This

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rule was brought in to eliminate the drawn out touchy shots on the black but proved to sometimes be necessary to enforce throughout the frame).

Rules that apply to the game

1. The white ball may over-hang the D but must be within the lines.
 - Explained – The bottom of the ball must be inside the D line.
2. Once contact with the table has been made by hand, cue or placing chalk on the table etc. you are deemed to be in play. This rule no longer applies.
 - Explained - See note below for clarification.
3. Double hit/Push shot – If the white ball and the object ball are close together, be aware of how you play the ball. If you are deemed to have played a Double hit/Push shot -a foul shot will apply.
4. Teams must play in the order written on the playing card.
 - a) Singles games must be played in order as set out in doubles.
 - b) Playing out of turn – foul shot applies.
 - c) Playing out of turn when on the black – loss of game.
 - Explained – Self explanatory
5. Time limit – A player has 60 seconds to play his shot. Time will start when last ball stops moving.
 - a) Umpires need to be lenient with time if a player is waiting on players at other tables etc.
 - Time limit explained: This means that a player has a generous 60 seconds (if required) to PLAY the white ball. Regardless of whether a player is bridging or not, time is time, it must be called and foul shot applies. All regions should inform their players that the 60 seconds is not a target for every shot.
6. Disputes – As in any sport the umpire/referee is in charge and ultimately their ruling is final. If you legitimately feel there has been an error then there is a correct order to follow in dealing with your dispute.
 - a) Player is to speak with the Umpires. If no resolve,
 - b) Captains are to speak with the Umpires. If no resolve,
 - c) Umpire to discuss dispute with Head Umpire.
 - Disputes Explained - This is self explanatory but unfortunately people still cause quite a disturbance which is totally unnecessary, time wasting and shows poor sportsmanship. Familiarise yourself with the correct order of procedures to follow if you believe a call is wrong.
7. No Coaching by any person, other than in doubles, when playing partners may confer. ~~before the table is touched.~~ If there is over the top talking to a player by a referee, the head umpire is to be called to take appropriate action with that referee.
 - a) First offence foul shot applies. (If on the black - loss of game).
 - b) Second offence loss of game.
 - No Coaching explained - Nobody is to coach a player from the sidelines this includes the referees. Partners may confer in their doubles. Once a player has bridged for the first time on their turn all talking must stop.

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8. In the event of teams being tied for first at the end of the tournament. Team Captains or Coaches will delegate a player to have a play off. The format for this will be best of three frames.
 - Explained – Self Explanatory - wins are on games won not frames.
9. If teams are tied for the runner-up cup then a frame count will apply – If still a draw then who beat who in the competition will apply.
 - Explained – Self Explanatory

Please note the changes under “Rules that apply to the game”.

Rule 2: Bearing in mind the 60 sec time limit, once a player has set their bridge for the first time they are deemed to be in play.

- Explained - This means partners are able to talk at the table and or touch the table but once the appropriate player bridges ALL contact between partners must cease or foul shot applies.

Rule 7: had to be modified to fit with changes to rule 2.